

**Minutes
National Communication Association
Executive Committee of the Legislative Assembly
Washington, DC
Friday, August 2, at Marcum Headquarters &
Saturday, August 3, at St. Gregory Hotel**

Participating in the meeting:

Executive Committee Members: Marnel Niles Goins, President; Jeanetta Sims, First Vice President; Tina Harris, Second Vice President; Walid Afifi, Immediate Past President; Jimmie Manning, Finance Committee Chair/Treasurer; Candice Thomas-Maddox, Finance Committee Director; Kenneth Lachlan, Finance Committee Director; James Cherney, IDEA Council Chair; Laurie Lewis, Mentorship and Leadership Council Chair; John Sloop, Publications Council Chair; Shaunak Sastry, Research Council Chair; Katherine Thweatt, Teaching and Learning Council Chair; Justin Danowski, Interim Executive Director/Secretary (non-voting).

NCA Staff present during business item discussions: Dane S. Claussen, Director of Research, Publications, and Professional Advancement; LaShawn Duckett, Director of Convention and Meetings; Arnyae Neal, Director of Membership and Member Services; Joseph Ritchie, Chief Financial Officer.
Friday, August 2

1. Call to Order

President Niles Goins called the meeting to order at 9:35 a.m. Eastern.

2. Land Acknowledgment

President Niles Goins read the following land acknowledgment:

NCA would like to acknowledge the land the National Office in Washington, DC resides on is the ancestral and unceded territory of the Nacotchtank (nah-cahch-tank) and Piscataway People.

NCA acknowledges that it has often gathered upon unceded lands and that those gatherings manifested the exclusions and erasures of many Indigenous peoples. We acknowledge the grave harm that colonialism brought to these lands, in particular the erasure of both indigenous and African identities via slavery, and via racist laws that segregated all peoples into binary classifications of “white” and “black.” This acknowledgment demonstrates our commitment to beginning the process of working to dismantle the ongoing legacies of settler colonialism.

3. Consent Agenda

- a. Niles Goins asked the EC to review the consent agenda items:
 - i. April 19 LA Minutes
 - ii. June 7 EC Minutes

b. A motion was made to approve the consent agenda. Second. Motion carried 11 yes, 0 no.

4. Business Items

- a. New Interest Group Proposal – African Communication Division
 - i. Danowski provided an overview of the proposed Division. Discussion ensued.
 - ii. ***A motion was made to endorse the African Communication Division and forward to the Legislative Assembly for final approval in November. Seconded. Motion carried 12 yes, 0 no.***

- b. New Interest Group Proposal – Women of Color Section
 - i. Danowski provided an overview of the proposed Section. Discussion ensued.
 - ii. ***A motion was made to endorse the Women of Color Section and forward to the Legislative Assembly for final approval in November. Seconded. Motion carried 12 yes, 0 no.***
- c. Proposed Endowed Award – the Lawrence R. Frey Award for Distinguished Communication and Social Justice Activism Research
 - i. Danowski provided an overview of the proposed endowed award. Discussion ensued.
 - ii. ***A motion was made to approve the Lawrence R. Frey Award for Distinguished Communication and Social Justice Activism Research. Seconded. Motion carried 12 yes, 0 no.***
 - iii. The EC requested that the proposers provide an updated rubric. The EC will review the rubric in early 2025.
- d. Proposal for NCA bylaws change - Creation of a Standing Ethics Committee
 - i. Danowski provided an overview of the proposed bylaws change. Discussion ensued.
 - ii. The EC unanimously decided to table the proposal for a future EC meeting. Danowski will take the EC feedback and re-submit in 2025.

The EC adjourned for lunch at 12:10 p.m. and returned at 1:05 p.m.

- e. Proposed Budget Endorsement
 - i. Niles Goins introduced the proposed 2025 budget.
 - ii. Finance Committee Chair Manning provided a review of the proposed budget. Discussion ensued.
 - 1. ***A motion was made to increase funding for the Pedagogy Grant and Research Cultivation Grant from \$15K each to \$30K each. Sectioned. Discussion continued. Motion carried 9 yes, 0 no, 3 abstain.***
 - iii. Budget discussion continued.
 - iv. ***A motion was made to table the discussion until the September EC meeting. Seconded. Motion carried 12 yes, 0 no.***

The EC took a 15-minute break at 3:45 p.m. and returned at 4:00 p.m.

5. Executive Session

- a. The EC moved into an executive session to discuss the executive director transition.

With no further business, the meeting was adjourned at 5:10 p.m.

Saturday, August 3

1. Call to order

Niles Goins called the meeting to order at 9:30 a.m.

2. Discussion Items

- a. Security at the 2024 convention
 - i. Niles Goins provided an update on possible security at the convention.
 - ii. Convention Director Duckett provided an update on best practices for Associations.
 - iii. Afifi provided a review of the security hiring process from the 2023 convention.
 - iv. Discussion ensued.
- b. The EC asked Duckett to provide a proposal for review at an upcoming EC meeting.

- c. Presidential Address Inquiry Committee
 - i. Niles Goins provided an update on the progress of EC action items involving the PAIC. Discussion ensued.
- d. Taylor & Francis/Microsoft AI Review
 - i. Publications Council Chair Sloop provided an update on the current T&F/Microsoft AI collaboration. Discussion ensued.
 - ii. The EC asked Sloop to draft a letter to members once more information is known from NCA's T&F representative.

Break at 10:35 a.m. and returned at 10:55 a.m.

3. Double Executive Session

- a. The EC moved into a double executive session to discuss the ED transition.

With no further business, the meeting was adjourned at noon.

Respectfully submitted,
Justin Danowski
Interim Executive Director