

PHILOSOPHY OF COMMUNICATION DIVISION BYLAWS

ARTICLE I: NAME

The name of this organization shall be the Philosophy of Communication Division (PhilComm) of the National Communication Association (NCA). PhilComm replaces the Semiotics and Communication Division that was established in 1992, operates under the constitution and bylaws of NCA, and is bound by all applicable rules and decisions of that association.

ARTICLE II: MISSION

The Philosophy of Communication Division examines and explores the overlaps, intersections, and complements between philosophy and communication. The division provides an academic home for work that addresses communication from a philosophical orientation and/or philosophy from a communication perspective, both broadly defined. The division is open to all traditions of philosophical inquiry (ancient, modern, postmodern, western, eastern, analytic, continental) and is supportive of semiotic, phenomenological, hermeneutic, critical, psychoanalytic, communicological, narrative, dialogical, and other humanistic methodologies to examine communicative experience.

ARTICLE III: MEMBERSHIP

Membership in this division is open to all members of NCA who are interested in philosophy of communication. To obtain membership members of NCA are asked to affiliate with PhilComm on their membership application or renewal. The full membership of the Division shall be those persons who attend the meeting of the Division at the annual NCA convention and indicate membership with NCA on their membership form.

ARTICLE IV: MEETINGS

An annual business meeting shall be held at the time and place of the annual convention of NCA. Additional meetings may be scheduled by the executive committee of the division.

ARTICLE V: OFFICERS

Section 1. The officers of the Division include immediate past chair, chairperson, vice-chairperson, vice-chairperson-elect, and secretary.

Section 2: The immediate past chair's term of service is one year. The past chair represents the Division at the Legislative Assembly held at the annual NCA convention.

Section 3. The chairperson's term of service is one year. The chairperson presides at the first business meeting of the Division following his or her succession to the position, chairs the division's executive committee, represents the Division at the Legislative Assembly at the annual NCA convention, represents the division to the NCA nominating committee, is responsible for membership records and division history, maintains contact with membership at regular appropriate intervals, and is liaison with the NCA National Office and other groups inside and outside NCA.

Section 4. The vice-chairperson's term of service is one year. The term begins after the meeting in which he or she is elected. At the next meeting, the vice-chair will automatically succeed to the office of chairperson. The vice-chairperson shall plan the program held at the annual meeting of the National Communication Association.

Section 5. The vice-chairperson-elect will serve for one year, then succeed to the office of vice-chairperson. This officer assists the vice-chairperson with program planning as needed, takes leadership on managing the division page on the NCA website, and assists the secretary with newsletter production/writing.

Section 6. The secretary/treasurer shall serve two years, prepare and distribute minutes of the business meetings, be responsible for the Newsletter, *Chronotope*, (aided by the second vice-chair), facilitate internal contacts among the members, and additional duties customary to the office, such as delivery of the treasurer report.

Section 7. In the case of vacancy, the progression of officers in Section 3 and 4 would apply in filling a vacancy in the positions for chairperson or vice-chairperson. For vice-chairperson-elect and secretary, the person who received the second highest number of votes in the election would fill the vacated position.

Section 8. In the case an officer is unable to fulfill his/her responsibility for whatever reason the remaining members of the executive committee will appoint a replacement until such time as a replacement can be duly elected.

Section 9: Ordinary progression thus requires the election of two officers at a given meeting - - the vice-chair elect annually and the secretary every two years.

ARTICLE VI: COMMITTEES AND ELECTIONS

Section 1. The officers constitute the executive committee and serve as the administrative body representing the division's members.

Section 2. The executive committee plans the division's program for the annual meeting of NCA. The committee reviews all invited or competitive panel and paper submissions for the conference.

Section 3. The vice-chairperson coordinates the slating of papers and panels to be presented at the NCA convention. The executive committee, along with an ad hoc committee of reviewers to

assist with the workload, reviews submissions to be slated at the annual NCA convention. The Vice-Chairperson determines the final program to be submitted to NCA. All reviewers must meet the minimum requirement of having a terminal degree.

Section 4. Top papers presented at the annual convention will be determined by the executive committee and appropriate recognitions will be made on the program and at the annual business meeting.

Section 5. A publication awards committee will consist of three elected members and may include members of the executive committee. The principal duty of this committee is to evaluate the submissions for distinguished scholar awards (book, edited book or guest edited journal special issue, book chapter, journal article, etc.) and determine the recipient(s) of each. After this decision has been reached, the committee chair will arrange to have awards made and then presented to the recipients at the annual business meeting. Group members are responsible for generating names for potential distinguished scholarship awardees.

Section 5.1. Publication Award categories are: (1) Distinguished Book, (2) Distinguished Edited Book or Guest Edited Journal Special Issue, (3) Distinguished Book Chapter, and (4) Distinguished Journal Article. Only one award per category will be made each year; if no nomination is found adequate, no award will be made that year. One item by an Author may be nominated in any award category each year, but the Author may receive an award for only one award category each year.

Section 5.2. Nomination Eligibility: (1) Nominees must be members of the National Communication Association, but need not be members of the Philosophy of Communication Division; (2) Nomination of publications by committee members is not permitted during their term of service.

Section 5.3. A Nomination Dossier shall consist of (1) a letter of nomination (self nomination is permitted); (2) copy of the publication, and (3) any review documents available, e.g., published book reviews. All nomination material must be submitted in PDF file form. In any case where an *e-book* is not available, *three* print copies must be submitted. Nominations and/or books sent directly from the publisher's marketing department will not be accepted.

Section 5.4. The Criteria for Award Selection are: (1) Original research contribution to the Philosophy of Communication; (2) Sophisticated analyses of a philosophical concept relevant to Communication, and, (3) Valuable contribution to the broader discipline of Communication.

Section 5.5. Selection of Award Nominations.

Section 5.5.1. Award Selection Guidelines (recommended, not required) include (1) Author: Single preferred over double, multiple; book author preferred over editor; (2) Writing: clarity, conciseness, appropriate source citation, (3) Organization: clear logic: analysis and synthesis, problematic and thematic; and (4) Publisher: university preferred over trade; International preferred over national, regional.

Section 5.5.2. Evaluation Rubric: Each nomination will be *Rated* (0 = Not Acceptable, 1 = Average, 2 = Good, 3 = Excellent) and *Ranked* (0 = Excluded, 1 = First Choice, 2 = Second Choice, 3 = Third Choice, etc.). Items rated and ranked “0” will be eliminated from further consideration as failing to meet the award criteria.

Section 5.5.3. Successful Carry Over Nominations: (1) Book and Edited Book/Edited Journal Special Issue nominations are considered over a *four* year period beginning with the *year of nomination*; (2) Book Chapter nominations are considered over a *four* year period beginning with the *year of nomination*; and (3) Journal Article nominations are considered over a *two* year period beginning with the *year of nomination*. The date of publication is determined in all cases by the printed copyright date.

Section 5.6. A Call for Nominations, incorporating the provisions of Section 5 of the Bylaws, shall be issued each year by direct e-mail to division members and posted on the NCA CRTNET listserv.

Section 5.7. Award Committee Membership and Chair: The committee consists of *three* members, each elected at the annual business meeting for a three year term. The terms are staggered so that each year, the committee Chair drops out a new member is elected to begin service. In the third year of service, a member becomes the new Chair. In the event a member cannot serve out a full term, the Division Chair will appoint a replacement to serve out the remaining term of service. The committee Chair shall maintain an ongoing historical list (with full publication citation) of all awards made.

ARTICLE VII: CRITERIA FOR PROGRAM SELECTIONS

Program submissions will be selected on the basis of their originality, contribution to knowledge, potential interest to Division members, and overall scholarly quality.

All competitive program submissions will include a complete paper and/or abstract. Persons planning panels, action caucuses, seminars, workshops, and/or other types of formats shall submit proposals via the NCA online protocol, listing the names and titles of participants and the purpose and expected outcome of the program.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

All meetings of the Division, its committees or other subsidiary bodies, will be governed by the parliamentary rules and usages contained in the current edition of *Robert's Rules of Order*.

ARTICLE IX: AMENDMENTS

Section 1. Amendments to these bylaws may be initiated by a majority of the executive committee, by a majority of the Division membership at a business meeting, or by a petition addressed to the Chairperson and signed by 25 members of the Division. Any proposed

amendment will be addressed as an agenda item at the business meeting held at the NCA convention.

Section 2. The adoption of a proposed amendment requires a two- thirds majority vote of those present at the annual business meeting of the Division.

Section 3. These bylaws are to be effective after approval by a majority vote of those members present at the 2010 annual division meeting.

Adopted: November 16, 2010

Revised: November 20, 2015