Sample Generative AI Policy

Generative Ai has emerged as an important assistive technology that we are adapting to on a global scale. It is important for humans to keep Generative Ai in perspective and to use it appropriately to enhance abilities. As students, it is important that you

- continue to be the creators of your own content

- continue to engage in critical thinking

- continue to engage in original thought

With this in mind, I have the following policy regarding the use of generative Ai for writing of any form in my courses.

Check with your instructors to understand each instructor's generative Ai policy.

Tell students acceptable uses

Appropriate use of Ai when writing essays or discussion board entries or any form of writing:

- You may use generative Ai to spell check, grammar check, and for synonym identification tools (e.g., Grammarly, and MS Word)

- You may use generative Ai to recommend rephrasing sentences or reorganizing paragraphs you wrote

- You may use generative Ai to recommend tweaking outlines you wrote

Tell students how it should not be used.

Inappropriate use of AI when writing essays or discussion board entries

- You may not use generative Ai to write entire sentences or paragraphs based on assignment prompts or prompts you create. Phrases, sentences, paragraphs, written by generative Ai must be quoted and cited in the same way you would quote and cite any other sources such as books, articles, news articles, etc.

- You may not use generative Ai to write a rough draft or final draft of any assignment for you.

If I suspect that a submission is generated using Ai technology, there are usually red flags. I have been teaching since 1995 so I have been reading student writing for a very long time. It is easy for me to spot writing generated by Ai rather than a student.

Be transparent about policy violations!

Here are a few red flags:

1. Level of writing is highly advanced and unusually advanced for a college/university student

2. Structure of submission is overly prescribed (strong topic sentence followed by 3 supporting points in EACH paragraph).

3. Grammar and editing are exceptional

4. Inconsistent with assignment guidelines

5. Impersonal, voiceless

6. Pattern and structure of writing

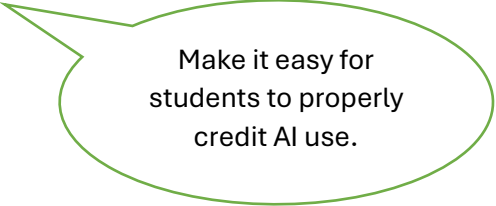7. Overuse of particular phrases and particular words

What do I do if I suspect a submission is written by generative Ai? Currently, I reach out to students to ask questions. I have asked students to redo assignments with a point deduction. I reserve the right to assign "0" points for any assignments generated solely by Ai. Having Ai write any assignment and represent it as your own is academic dishonesty. Repeated incidents will result in the need to engage university processes pertaining to academic integrity. INCLUDE YOUR SCHOOLS ACADEMIC POLICY HERE.

How to Cite Ai (Amercian Psychological Association, 2020)

In-Text Citation

Parenthetical citation: (OpenAI, 2023)

Narrative citation: OpenAI (2023)

Make it easy for students to properly credit AI use.